



FINAL NOTICE OF ANNUAL GENERAL MEETING

The 130th Annual General Meeting of the New Zealand Institute of Surveyors (Inc.) trading as Survey and Spatial New Zealand will be held in Wellington, as follows:

- Date:** Thursday 15 November 2018
- Time:** 3 pm
- Place:** The Wellington Club, Level 4/88 The Terrace, Wellington

All members and interested individuals are welcome to attend.

S+SNZ Council

The purpose of the AGM is to:

1. receive the annual report and audited financial statements of S+SNZ;
2. receive a presentation on the progress of the five-year plan;
3. announce the Councillors and the Board members for the ensuing year;
4. announce the President and Vice-President for the ensuing year(s);
5. Record any Fellowship of S+SNZ outcomes as determined by electronic vote;
6. record the awards of Fellowship and Honorary Status made during the year (if any);
7. appoint an auditor; and
8. consider any other business on the agenda:
 - a. Record the results of the trading name vote from August 2018.

By Order of the S+SNZ Council

A handwritten signature in blue ink, consisting of several overlapping, fluid strokes that form a stylized representation of the name "Hadyn Smith".

Hadyn Smith
Chief Executive

18 October 2018

1. SURVEY AND SPATIAL NEW ZEALAND STAKEHOLDER WORKSHOP

The Survey and Spatial New Zealand (S+SNZ) Stakeholder Workshop will be held on the morning of the AGM at the Wellington Club, Level 4/88 The Terrace, Wellington (note that this is the same venue as the AGM). The full agenda for that meeting – focused on topical issues for our profession, and any supporting documentation will be circulated to branches, streams and divisions by no later than Friday 26 October so branches, streams and divisions can review workshop items with their members or management committees in advance.

2. S+SNZ COMMUNICATIONS FORUM

The Annual General Meeting will be preceded by a Communications Forum. An agenda for the Communications Forum will be provided as soon as possible, but by no later than Friday 26 October so branches, streams and divisions can review items with members in advance. The forum is designed to give an overview of S+SNZ staff, Board and Council operations that are required to be reported on and provide members with an opportunity to raise and discuss issues in depth before the AGM and will commence at 2pm at the same venue as the AGM.

3. REMITS FOR THE 2018 ANNUAL GENERAL MEETING

There were no remits or items for discussion received from members.

S+SNZ Council, under the transition clause – Rule 24.8 – was required to ensure that a governance review took place in 2018. That review was chaired by Dr Bruce Anderson, former independent S+SNZ Board member, under the terms of reference (TOR) as approved by Council. That final report has been placed on the S+SNZ website and provides an overview of the rule changes that have been recommended by Council.

From the report, S+SNZ Council has resolved to make multiple changes to the S+SNZ rules. Those marked-up changes are attached as Appendix B. Many, such as the removal of the transition clause 24 and the update to our trading name, will not affect the meaning of our rules and we suggest, should not be contentious. It is therefore the intention of Council to have a block voting process on the entire document on the AGM floor (about the rule changes, as marked up) unless members notify S+SNZ that any item within the recommended rule changes should be dealt with separately. Such items, as advised, will be separated from the block vote as a supplementary motion on the AGM floor and will go through as a separate motion. All motions and votes will be conducted on the floor of the AGM, not electronically.

Motion 1: S+SNZ Council

It was resolved that the rules of the New Zealand Institute of Surveyors (Inc) trading as Survey and Spatial New Zealand, as passed in 2013, be amended as set out in Appendix B of the Review of NZIS Governance Arrangements document.

Other rules-related motions, where possible, should be lodged with the National Office by no later than Friday 9 November so that the motion can be correctly formulated, moved and seconded.

Accompanying notes to be read in conjunction with the updated rules from S+SNZ lawyers Gibson Sheet:

“We have made some substantial changes covering the three issues that we discussed this afternoon and also covering two additional points of clarification that I discussed with Andrew this evening. We have included comments in the document where the more substantial changes have been made.

The two additional points that arose this evening were to clarify the intention that the President (in particular) and the V-P are still subject to rule 11.4 which relates to the eight year limitation on term and the fact that a person filling a casual vacancy continues the term of the person they replace. These requirements previously applied to the President by virtue of the President being deemed to be an Appointed Councillor but as that has changed the intended continuation of those provisions needed to be clearly stated.

Other changes of less substantial nature include:

- A general tidy up of the document;
- undertaking a cross reference check and ensuring that all the clauses link together properly;
- clarifying some terms that were not adequately defined;
- replace the word "align" with the word "belong" in relation to Streams and Divisions throughout the rules;
- adding a provision about privacy obligations in relation to member information; and
- changing the reference to Survey and Spatial New Zealand to lowercase throughout the document.”

4. FELLOW NOMINATIONS FOR THE 2016 ANNUAL GENERAL MEETING

*The four Fellow nominations that follow will be progressed by way of electronic vote from all financial S+SNZ Voting Members and the result reviewed by Council and recorded at the 2018 AGM. If you are a Voting Member, simply use the Survey Monkey link that will be emailed to you and vote on each Fellow nomination by **no later than Monday 5 November 2018.***

- **Nomination 1:**

To the Council of the Survey and Spatial New Zealand

We, being members of Survey and Spatial New Zealand, hereby nominate:

Vicki Alma Nalder of Blenheim

as a Fellow of Survey and Spatial New Zealand.

Nominating names:

- | | |
|---------------------------|---------------------|
| 1. Trevor Malcolm Garnett | S+SNZ Voting Member |
| 2. Rebecca Strang | S+SNZ President |
| 3. Stephen Bruce Neal | S+SNZ Voting Member |
| 4. Jody Sarah Postles | S+SNZ Voting Member |

Background

Vicki Nalder is an inspiration to many and is worthy of the award of Fellow within Survey and Spatial New Zealand (S+SNZ). The New Zealand Institute of Surveyors (NZIS) had the first female President elected last year, so having a female nomination for Fellow is in keeping with current trends. The three local nominators, Trevor Garnett, Stephen Neal and Jody Postles, all from the Nelson Marlborough Branch, wholeheartedly support this nomination.

Vicki has been an active member of S+SNZ since joining the organisation in 1998 after returning from surveying in Queensland. During her membership, she has held several roles including; chairperson and secretary of the Nelson-Marlborough branch, convenor of the NZIS conference in 2010 and Board member of the NZ Cadastral Surveyors Licensing Board (CSLB) 2010-18. Vicki sees communicating with parties involved with all aspects of cadastral surveying to be essential going forward. For the past 2 years she has visited the University of Otago Te Kura Kairūri, to engage with the final year students and staff.

Vicki received a Bachelor of Surveying in 1980 from the University of Otago Te Kura Kairūri, and was the first woman to obtain the new BSurv degree. Before attending university, she was a student at Nelson College for Girls from 1972-1976 where she was Head Girl.

Vicki is a registered professional surveyor and has well over 37 years' surveying experience in the legal and construction fields. Vicki started graduate life working in Tauranga with Bruce Henderson & Associates and then Shrimpton & Lipinski. Shortly after becoming a Registered Surveyor in 1983, she left for Australia.

Surveying work started in Canberra mainly on high-rise developments for a few years. Then she moved to the Gold coast to continue with building set-out for which included the Sea World Nara Hotel and the first 2 buildings at the Bond University between 1987 and 1989.

She next worked on the Sunshine Coast, again in construction work, for the Mooloolaba Bridge, Kawana Waters bypass, and in land development work on the north side of Brisbane.

After a brief time in Proserpine (Whitsunday Surveys) carrying out rural surveys, and a 3-month term in Emerald on mining leases, she set up her own contract surveying business on the north side of Brisbane before returning to New Zealand in 1998.

Back in New Zealand her involvement with S+SNZ began, and nearly 18 years with Connell Wagner (now Aurecon) in Blenheim. During that time, she was a senior field surveyor before moving on to manage the office – the first woman in New Zealand to manage an Aurecon office.

Vicki's professional focus is now more on the total solution (from consents, legal surveying, engineering, construction through to titles). Her fields of competence include project management in relation to land surveying, resource management planning and land development civil engineering. She considers her point of difference is clear communication and understanding with clients, ensuring they are fully informed, and offering them alternative ideas throughout the process and helping them achieve the best results.

Following the closure of the Aurecon office in 2017 in Blenheim, Vicki set up her own practice. Here she uses her surveying and engineering skills to be involved in a diverse range of projects. Her current interest lies in alternate land ownership models that can help address affordable housing.

The Fellow award is for eminent service to the organisation. We have now moved into a new era and are known as Survey and Spatial New Zealand (S+SNZ). Vicki encapsulates this new thinking and it shows with her engaged attitude to S+SNZ matters. We believe it is right that S+SNZ recognises her past achievements and what she is doing now. Vicki is an inspiration to many and is worthy of the award of Fellow within Survey and Spatial New Zealand.

- **Nomination 2:**

To the Council of the Survey and Spatial New Zealand

We, being members of Survey and Spatial New Zealand, hereby nominate:

Michael Dudley Morris of Wellington

as a Fellow of Survey and Spatial New Zealand.

Nominating names:

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|--------------------|-----------------|
| 1. Jeffrey Needham | S+SNZ Fellow |
| 2. Rebecca Strang | S+SNZ President |
| 3. Bruce Manners | S+SNZ Fellow |
| 4. Graham Wigley | S+SNZ Fellow |
| 5. Ralph Jorgenson | S+SNZ Fellow |

Background

Heralding originally from Palmerston North, Mike lives in Karori, Wellington, with wife Anne Marie and their two sons who are in their early 20s.

On leaving school, Mike commenced a survey draughting cadetship with New Zealand Railways in its Land Division. This led to an opportunity of acting as a survey assistant on the Mangaweka Railway Deviation and ultimately a career move to surveying.

Following completion of his degree at the end of 1983, Mike joined the practice of Kenneth E Wynne in Porirua, which in addition to traditional cadastral surveying, provided a broad spectrum of surveying work from Māori land partitions in the Chatham Islands to high-rise building set-out in Wellington CBD and engineering design and construction supervision of medium-sized subdivisions in the Porirua basin.

In 1991, Mike accepted an opportunity to return to the crown entity of New Zealand railways, the New Zealand Railways Corporation, where he tendered and managed surveys throughout New Zealand as part of a Treasury directive to dispose of land surplus to operational rail requirements. Coinciding with the introduction of the Resource Management Act, Mike quickly became familiar with its provisions and how they were applied, and he also experienced a wide variety of how territorial authorities embraced the philosophy of the Act.

In 1994 Mike set up the practice of Axis Survey Consultants Ltd in Wellington, which he operated as a sole practitioner until November 2015. Axis Consultants was cadastral-based, acting for small clients, developers, local authorities and Crown agencies. Mike specialised in resource consent applications, unit title developments and the intricacies of local authority work.

Since November 2015, Mike has performed the role of Principal Cadastral Surveyor in Land Information New Zealand's operational arm of Property Rights. He is a strong advocate for bringing LINZ and the profession closer together.

Mike has been an active member of the New Zealand Institute of Surveyors since 1983 serving on the Wellington Branch executive committee in the 1980s.

Due to his baptism of fire with the Resource Management Act during his time at New Zealand Railways Corporation, he was seconded onto the Institute's Legislation Committee in 1992 by Stuart Kinnear and played a significant part in the Institute's submission to the first major amendment of the Act in 1993. With the encouragement of Messrs Kinnear and Purdie, Mike stood for Council of the Institute, serving a term from 1994-1996. With a fledgling business and the arrival of children, Mike stood down from Council but continued to be a member of the Legislation Committee until the Institute's advocacy roles devolved to the streams about 2014.

In his role on the Legislation Committee, Mike was actively involved in preparing submissions on Bills and making submissions before various Select Committees. The Bills included the Resource Management Amendment, Conservation Amendment – including submissions on the fallacy of the Queen's Chain, amendments to the Building Act, Cadastral Survey and Local Government, but arguably his most significant role related to the review of the Unit Titles Act 1972.

His involvement started with submissions to and appearances before the Law Commission on the Shared Ownership of Land in 1999 together with Messrs Purdie and Manners and sitting on the Department of Building and Housing's External Reference Group, as the Institute's representative from 2005 to 2010.

Mike also represented the Institute on the Quality Planning Steering Group from 2000-2004 which led to the establishment of the Quality Planning Website, the primary tool for delivering robust information on RMA processes and environmental policy to resource management practitioners.

Mike's most recent service to the Institute has been as a member of the Survey and Spatial New Zealand Ethics Committee to which he was invited to join in 2007. Mike is still active in this role.

- **Nomination 3:**

To the Council of the Survey and Spatial New Zealand

We, being members of the New Zealand Institute of Surveyors, hereby nominate:

Bruce Gordon McFadgen of Wellington

as a Fellow of Survey and Spatial New Zealand.

Nominating names:

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|--------------------|-----------------|
| 1. Tony Bevin | S+SNZ Fellow |
| 2. John Hannah | S+SNZ Fellow |
| 3. Rebecca Strang | S+SNZ President |
| 4. Jeffrey Needham | S+SNZ Fellow |
| 5. Andrew Stirling | S+SNZ Fellow |

Background

Bruce McFadgen is a registered surveyor and has been a member of the New Zealand Institute of Surveyors for 50 years. He has a Dip Surv, MA (Hons) Anthropology, and a PhD (Geology).

Previous roles held include: Surveyor with the Department of Lands and Survey, Staff Archaeologist with NZ Historic Places Trust, and Scientist with the Department of Conservation. On retiring from the Department of Conservation in 2003, he became the JD Stout Fellow at Victoria University of Wellington, where he wrote the book *Hostile Shores, Catastrophic Events in Prehistoric New Zealand and their Impact on Maori Coastal Communities*. He is currently an Honorary Research Associate with the School of Māori Studies at Victoria University, where he teaches a short course for 2nd-year students that introduces them to GIS, maps and projections, GPS, archaeology, and fieldwork.

He has published more than 60 refereed journal papers, and book chapters. His current research interests include: the effects of tectonic movement on Māori occupation, particularly on the Kapiti Coast, but also elsewhere in New Zealand. His most recent paper, with Associate Professor Peter Addis, also at Māori Studies, looked at the effects of tectonic activity – earthquakes and tsunamis – on Wairau Bar, the iconic site of early Māori occupation in New Zealand. His research also includes dating: radiocarbon dating; and, in collaboration with Associate Professor Gillian Turner at the Victoria University School of Physics and Chemistry, a new technique, archaeomagnetic dating, which uses changes in the Earth's magnetic field over time, and the magnetic properties of hangi stones, to date events. His current research makes use of old survey plans and field book records where possible, recognising their value as an important historic record.

He was Editor of the *New Zealand Surveyor* for seven years, from 2007 until 2014. He is currently the New Zealand Institute of Surveyors' representative on the Royal Society of New Zealand Constituent Organisations Committee, where he recently raised the issue of the

digitisation of old survey records, especially plans and field books. This followed on from his final editorial, in the 2014 issue of the *New Zealand Surveyor*.

Bruce is a regular presenter at conference and a great supporter of the history of our profession. His research work and career has demonstrated how surveying skills methods and records make a major contribution to many other activities.

- **Nomination 4:**

To the Council of the Survey and Spatial New Zealand

We, being members of the New Zealand Institute of Surveyors, hereby nominate:

Mark Adamson Allan of Christchurch

as a Fellow of Survey and Spatial New Zealand.

Nominated by:

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|-------------------------------|---------------------|
| 1. Andrew John Craig Stirling | S+SNZ Fellow |
| 2. Rebecca Strang | S+SNZ President |
| 3. Daniel Wayne Williams | S+SNZ Voting Member |
| 4. Warren John Haynes | S+SNZ Fellow |
| 5. Mark Graham Dyer | S+SNZ Fellow |

Background

Mark Adamson Allan is a Registered Professional Surveyor and a Licensed Cadastral Surveyor with 42 years of experience in the survey profession.

During this time, Mark has given many hours of service to the New Zealand Institute of Surveyors (NZIS), Survey and Spatial New Zealand and the survey profession, culminating in serving terms as both Chairman of Consulting Surveyors New Zealand (CSNZ) and President of the New Zealand Institute of Surveyors (NZIS).

Mark was born in Christchurch and educated at Mairehau High School. He left school at the end of the 6th form (Year 12) and started work as a chainman with Davis Ogilvie and Partners, in their satellite office, in Kaiapoi in 1976. Mark was immediately encouraged to pursue a technician qualification and began studying towards New Zealand Certificate in Land Surveying (NZCLS).

In 1978 Mark was employed by a local authority, Waimari District Council, now part of the Christchurch City Council, and he subsequently completed his NZCLS qualification in 1979. After completing a pre-requisite maths paper in 1980, Mark was admitted to the Otago University School of Surveying in 1981, graduating in 1983 with a Bachelor of Surveying (Distinction).

Mark joined Eliot Sinclair and Partners in 1983 and after receiving some credits for his previous work as a survey technician, he completed the requirements for registration and became a registered surveyor in 1985.

Mark left Eliot Sinclair to work as a surveyor for the Ministry of Housing, State of Bahrain, in 1988 and returned to Eliot Sinclair in 1990. In 1992, Eliot Sinclair formed a joint venture hydrographic survey company in Hong Kong, FT Sinclair, to work on the Chek Lap Kok Airport core projects including Tung Chung New Town and the Central reclamation. After rotating in and out of Hong Kong for a year or so, Mark and his family took the opportunity to move to Hong Kong to manage the survey operation, returning to Eliot Sinclair in Christchurch in 1995.

Mark became a Director of Eliot Sinclair in 1996 and continues to lead the company as Board Chairman.

His NZIS service includes serving as Canterbury Branch Secretary and serving on the Membership Committee of NZIS Council in the early days of his registration.

Mark served on the Management Committee of Consulting Surveyors New Zealand (CSNZ) from 2004 to 2013, including a term as Chairman from 2009 to 2011.

Mark was a member of the NZIS Board from 2013 to 2015 and a member of NZIS Council from 2009 to 2017, including a term as President from 2015 to 2017.

As President, Mark was a member of the Sector Leaders Group that was formed in conjunction with the Christchurch Working Party to provide industry advice to LINZ and the Minister for Land Information that resulted in the Canterbury Property Boundaries and Related Matters Act 2016.

Mark felt privileged to be part of the Local Organising Committee (LOC) and to represent NZIS as President at the very successful FIG Working Week held in Christchurch in 2016 and as Head of the New Zealand Delegation to the FIG Working Week in Helsinki in 2017 and the FIG Congress in Istanbul in 2018.

Mark continues to be a member of the Governance Committee and the Membership Committee of the Survey and Spatial NZ Council.

Mark is proud to have had the opportunity to give back to the Institute that has provided him with a life-long and rewarding career and he is pleased to be in a position to be able to mentor our emerging professionals, as he has been mentored throughout his career.

Mark and his wife Maureen live on a 'life-sentence block' in Swannanoa where there is always plenty to do. Mark enjoys tramping and trekking and has ventured as far away as Mt Everest Base Camp and the summit of Mt Kilimanjaro. Holidaying on the West Coast with his family, boating and waters ports, cars and motorcycling around New Zealand with a bunch of surveyors are all events that he looks forward to.

Mark is honoured to be nominated as a Fellow of Survey and Spatial New Zealand in recognition of his service to the Institute.

S+SNZ Council