



6 September 2020

FIRST NOTICE OF ANNUAL GENERAL MEETING

The 132nd (2020) Annual General Meeting of the Survey and Spatial New Zealand (New Zealand Institute of Surveyors Inc.) will be held online, as follows:

Date: THURSDAY 5 NOVEMBER 2020

Time: 2 pm

Place: Online platform will be notified

All members and interested individuals are welcome to attend.

S+SNZ Council
6 September 2019

The purpose of the AGM is to:

1. receive the annual report and audited financial statements of S+SNZ;
2. receive a presentation on the progress of the five-year plan;
3. announce the Councillors and the Board Members for the ensuing year;
4. announce the President and Vice-President for the ensuing year(s);
5. Record any Fellowship of S+SNZ outcomes as determined by electronic vote;
6. record the awards of Fellowship and Honorary Status made during the year (if any);
7. appoint an auditor; and
8. consider any other business on the agenda.

Note: The Annual General Meeting will be preceded by a Stakeholder Workshop and Communications Forum. The events are designed to provide members with an opportunity to raise and discuss issues in depth before the AGM.

Other Business - rule change(s)

Other business that relates to the rules of S+SNZ are required to be in the hands of the CEO 45 days before any AGM (Monday 21 September 2020). All remits or rule changes must be in writing and follow the following format (with reasonable variations):

Topic heading (*brief heading on the subject area*)

- i. Current section(s) wording in full (include numbers and subsections)
 - ii. Replacement section wording (highlighting changes and updates to numbering)
- Or
- i. New section wording (highlighting where it fits in the current rules i.e. after rule 24)

By: Usually the mover and seconder who will also speak to the remit at the AGM.

Explanation:

(Give as much background as is required to explain why the rule needs to be updated, replaced or - if new, applied. This detail should give S+SNZ Voting Members an understanding of the issues to be addressed by the rule change and the consequences if the change is or is not applied).

Note:

- a) All remits require a S+SNZ Voting Member to move and second the motion.
- b) All changes to the rules require a two-thirds majority to pass.

Other Business - points of discussion

Members may also forward points of discussion that give a strong direction to the Council/Board that a focus is required on certain issues or policies (not rules). Wherever possible, points of discussion will also be discussed at the S+SNZ Communication Forum that will precede the AGM. Other business that relates to points of discussion are required to be in the hands of the CEO 45 days before any AGM (**Monday 21 September 2020**). All points for discussion should follow the following format (with reasonable variations):

Topic heading (*brief heading on the subject*)

Key point(s) for discussion or debate.

By: Usually the mover and seconder who will speak to the point at the AGM and Communication Forum.

Explanation:

(Give as much background as is required to explain the topic and why discussion is required on the AGM floor)

Note:

- a) Any vote in support of the point of discussion requires a simple majority to pass

Please be aware that all remits must be sent out with the final AGM notice scheduled for 28 days prior to the AGM on **Thursday 8 October**.

Call for Nominations – S+SNZ Awards

Nominations for the following awards must be received by National Office **Monday 5 October**.

- McRae Award
- S+SNZ Award
- Bogle Young Surveyor of the Year Award
- Technician Awards
- Fulton Bequests
- Honorary Members
- Fellows.

Nomination Forms can be downloaded from the Awards and Honours web page:

https://www.surveyspatialnz.org/news_and_events/awards_and_honours

The criteria for various awards is available in this document:

https://www.surveyspatialnz.org/Attachment?Action=Download&Attachment_id=6109

Summary of Key Dates

- **First Notice of AGM** (60 days prior) - Monday 6 September 2020
- Receive other **business relating to the Rules** (45 days prior) - Monday 21 September
- Receive other **business; points of Discussion** (45 days prior) - Monday 21 September
- Receive nominations for **Awards and Fellows** -) Monday 5 October
- Receive **Remits** (28 days prior) – Thursday 8 October
- **Final Notice of AGM** (28 days prior) – Thursday 8 October
- **AGM** - 5 November 2020.

Ashley Church, CE.