

## Volunteer Charter



Volunteering to be involved in this response initiative is a significant commitment and should not be taken lightly. Over the course of your 5 year commitment (confirmed annually), you may not be called upon, but conversely, may in turn be called upon numerous times, in times of significant distress and disruption to society.

The initiative seeks to assist partner emergency organisations in supporting any emergency response which may require surveying and spatial expertise.

All volunteers will abide by this charter which sets out the guidelines and expectations of the initiative.

Charter: Volunteers will,

1. make themselves available, where possible, to work with the Emergency Response team, if called upon,
2. agree to be named in framework documentation for the purposes of being contacted in the event of an emergency,
3. take no commercial gain, or solicit additional work, from any emergency work undertaken as part of a Survey and Spatial New Zealand emergency response,
4. provide data (if requested) in a manner required as part of any Survey and Spatial New Zealand Initiative documentation,
5. **not** with-hold information captured as part of the emergency response. There will be no private ownership of emergency data.
6. provide data package to Survey and Spatial New Zealand at their conclusion of the emergency event,
7. comply with requests by the national or local emergency coordinator (civil defence or territorial local authority),
8. **not** undertake work beyond their expertise,
9. **not** post social media articles or updates to seek commercial, or personal, gain or recognition, if recognition is due, this is solely at the discretion of Survey and Spatial NZ
10. ensure they have the backing of their employer/ future employer before committing, this should include possible amendments to employment contracts to ensure that any time away for emergency work is managed in an appropriate manner.
11. support other volunteers to undertake their commitment to this initiative
12. will ensure that any changes in contact details or status are provided in a timely manner to S+SNZ

Survey and Spatial New Zealand will,

1. compile and hold volunteer details and commitment in confidence,
2. not release sensitive information beyond the Survey and Spatial New Zealand Emergency response coordination team, unless authorised to do so by the volunteer,
3. provide training and documentation to support volunteers and companies,

4. engage with and develop professional networks with emergency partners, to assist volunteers with providing the pertinent information to the emergency partner.
5. advise all volunteers when the declared emergency is concluded.