



**Minutes of the 132nd Annual General Meeting of S+SNZ
held at 2pm on Thursday 5th November 2020
by Slido Video Conference**

1. AGM opening/Notice of Meeting

The President welcomed everyone and declared the meeting open. The President then read out the Notice of Meeting.

The CEO outlined the constitution requires there to be 30 voting members present to constitute a quorum. It was confirmed that more than 30 voting members were present (Rule 13.5) and that the business of this AGM would be conducted as per the Survey and Spatial New Zealand rules.

The CEO outlined the process and Slido system which would be used to collect member votes.

The President outlined the order of business.

2. Deceased members

The President read out the list of recently deceased members and a minute's silence was observed.

- Brian TAYLOR, Tauranga
- Rogan ROBERTS, Auckland

3. Record of apologies and attendees

The President read out the notified apologies - Mike BENNING, Matt HEYWOOD, Gareth MITCHELL

It was resolved that the apologies be accepted and recorded in the minutes.

The following Voting Members attended:

Aaron Harold, Ahmad Musa, Alexander Tait, Andrew Blackman, Andrew Clouston, Andrew Perry, Anthony Field, Blair Jackson, Brent George, Brent Trail, Brett Gawn, Brian Curtis, Bruce Kiddle, Bruce Robinson, Bruce Sinclair, Campbell Burrows, Campbell Hills, Carl Salmons, Chris Pearson, Christopher Bennis, Christopher Rodgers, Daniel Williams, Dave Field, David Forsyth, David Robinson, Donald Sangster, Elaine McAlister, Ephraim Jacobsen, Glenn Wilson, Graham Petrie, Greg McFlynn, Gregory McKeever, Guy Panckhurst, Sumith Dharmawardana, Hannah Reader, Jake McKenzie, Joanne Johnston, Karl Wilton, Keith Mills, Kelly Gragg, Kendall Reid, Liam Jagvik, Lynda Watson, Lyndon Telfer, Mark Allan, Mark Kasaeizadeh, Mark Myall, Michael Cutfield, Michael Martin, Michelle Bain, Mingo Innes, Mohammed Ali, Neil Cox, Noel Armstrong, Paul Cargo, Paul Harvey, Paul Newton, Rachele Winefield, Richard Crowsen, Richard Hemi, Richard Lawton, Riki Cambridge, Rita Clark, Robert Mears, Rodney Hope, Samuel Lynds, Sarah Duggan, Scott Becker, Scott McGregor, Stacey Spooner, Steven Mills, Toby Stoff, Tristan Murray and Warren Haynes.

The following Associate Members attended:

Andrew Prince, Emma Cook, Genevieve Abrey, Ham Mapa, Ian Dickey, Jana Melicharova, Jasmin Callosa-Tarr, Julian Thom, Luke Lemin, Nadee Gunatunga, Pieter Bredenhann, Ryan Trotter, Sheldon McGuire, Tahi Kato, Thomas Gallichan, Tim Ronke and Timothy Su.

The following Retired Members attended:

Roger Low, Dr William Robertson.

The following Overseas Members attended:

Tajudeen Jimoh.

In attendance: National Office staff – Ashley Church, Jenny Houdalakis, Jan Lawrence, Tara Ranchhod and Elaine Edwards (minute taker)

4. Minutes of the 2019 AGM

It was resolved that the minutes of the 131st Annual General Meeting held at the Intercontinental Hotel, Wellington on 7th November 2019, having been circulated, be taken as read and confirmed.

Kat Salm / Daniel Williams - Carried

5. Matters arising

There were no matters arising.

6. 2020 Annual Report

The President introduced the Annual Report and summarised the key achievements as follows:

- Our delivery of a Letter of Expectation to the Board.
- Our adoption of a new Change Strategy for the organisation which addresses many of requirements of the Letter of Expectation.
- Our completion of a preliminary review of RPSurv.
- Our completion of a preliminary review of the CPD Pathway.
- Our completion of a preliminary review of the 5 Year Plan.
- Our completion of nine Seminar and Webinars up until 30 June 2020.
- Our information campaign to support members through the first COVID 19 lockdown.
- Our launch of refreshed communications, commencing with our newsletter and magazine.
- Our establishment of a Branch Chairs Forum.
- Our execution and renewal of various Memoranda of Understanding with aligned organisations.
- Our ongoing support of the Kairuri Community Trust.
- Our ongoing support of local, regional and stream specific advocacy.
- Our development of a 'spatial pitch'.

The President acknowledged the extraordinary work of a number of dedicated members of our organisation and noted the organisation relies heavily on the support and expertise of many volunteers who give of their time and energy in a variety of committees and Governance bodies. The President acknowledged the following individuals by name:

- **From the Survey and Spatial Board** - Daniel Williams, Michelle Bain, Mike Benning, Thomas Gibbons, Jordan Alexander, Kat Salm
- **From the Ethics Committee** - Michael Morris, Richard O’Flaherty Malcolm Hanrahan, Chris Hopper, and Nicole Alexander
- **From the Membership Services Committee** – Guy Panckhurst and Mark Allan
- **From the Professional Examinations Committee** – Jo Johnson, Kevin Taylor, Mark Dyer, Rachelle Winefield, Mick Strack, Russell Bengé, Kris Gough and Phil Rhodes
- **From the Audit & Risk Committee** –Mark Goodin, Daniel Williams, Bruce Kiddle, Syd Begley
- **And from the Governance Committee** – Mark Allan, Daniel Williams.

It was resolved that the Annual Report, having been circulated, be taken as read and adopted.

Kat Salm / Daniel Williams - Carried

7. Audited Financial Statements

The President called for any discussion on the financial statements for the year ended 30 June 2020. No items were raised from the floor. The Board Chair, Daniel Williams spoke to the accounts and highlighted key points as follows:

- There was a circa \$37k surplus vs forecast surplus of \$67k. This had been achieved by significant cost savings in light of COVID and realignment of activities carried out by national office and was at the cost of reduced services and activities whilst operating in the constrained environment.
- The Board Chair acknowledged the CEO for accepting a 50% salary cut during the COVID lockdown period.

It was moved that the audited financial statements for the year ended 30 June 2020 having been circulated, be taken as read and adopted.

Kat Salm / Donald Sangster- Carried

8. Appointment of Auditors

The President reported that Moore Markham were willing to accept re-appointment.

It was resolved that Moore Markham Wellington Audit be appointed the auditors for the year ending 30 June 2021.

Kat Salm / Daniel Williams - Carried

9. Election of Officers

The CEO confirmed as per section 14 of the S+SNZ rules, there were no Council positions for which an election was required at this AGM. The President acknowledged the Councillors as follows:

- Kat Salm - President (term ends AGM 2021)
- Russell Bengé – Vice President (term ends AGM 2021)
- Michael Cutfield - Engineering Surveying (re-elected, term ends AGM 2021)
- Karl Wilton - Cadastral (term ends 2021)
- Campbell Burrows - Land Dev & Urban Design (elected, term ends AGM 2022)
- Stuart Caie - Hydrography (term ends AGM 2021)
- Bruce Robinson - Positioning & Measurement (re-elected, term ends AGM 2022)
- Andrew Clouston - Spatial (term ends AGM 2021)
- Emma Cook - Young Professionals (term ends AGM 2021)
- Richard Hemi - Tertiary (term ends AGM 2021)

- Carl Fox - CSNZ (term ends AGM 2021)
- Andrew Perry - General Councillor (term ends AGM 2021)
- Bruce Walker – Survey Technician Division (term ends AGM 2022)

10. Appointment of Directors

The President outlined that as per Rule 12, the following Board members were also reappointed for 2020/21.

- Daniel Williams - Voting Member, Chair – re-appointment (term ends 2021)
- Michelle Bain – Voting Member (term ends AGM 2023)
- Mike Benning – Voting Member (term ends AGM 2021)
- Thomas Gibbons - Independent re-appointment (term ends 2022)
- Elaine McAlister - Voting member (term ends 2023)
- Adam Musa – Young Professional (term ends 2023)
- Kat Salm - President (ex officio)

The President noted her appreciation of the work of the Independent Directors.

11. Remits

There had been no remits received for this AGM.

12. Vote of Thanks

The President acknowledged the contribution of Dr Jordan Alexander who had been a member of the Board of Survey and Spatial since 2017. The President thanked Jordan for her service.

***It was resolved** that the members present propose a vote of thanks to Dr Jordan Alexander for her service.*

Kat Salm / Michelle Bain - Carried

13. General Business

The President called for items of general business. There were no items of general business.

This concluded the formal business of the 132nd Annual General Meeting.

14. Awards

The President noted the presentation of awards acknowledged the importance of recognizing excellence in our organisation. Professional excellence, when recognized, lifts the bar for all of us and sets the standard by which performance in our sector should be measured. This year we are recognizing five people for their outstanding achievements in professional performance. The President acknowledged the achievements of Survey and Spatial members, as recognized by other bodies as follows:

- Certified Professional Hydrographic Surveyors: Adam KNYVETT, Jared SMITH, Andrew PRICE and Rhys DAVIES.
- Doctor of Science (Otago University): Dr Bill ROBERTSON
- SSSI Young Professional of the Year Award at the Asia Pacific Spatial Excellence Awards: Melissa HARRINGTON

The President announced winners of the Examination Awards as follows:

- State Sector Award: Hamish TAYLOR, Queenstown
- Percy Dyett Award: Nadee GUNATUNGA, Auckland
- Maurice Crompton Smith Memorial Prize: Julian THOM, Taupo
- Bogle Award: Kendall REID, Auckland
- McRae Award: Toby STOFF, Dunedin

15. Appointment of Fellows

The President outlined that there would be no Fellowships awarded at this AGM, however a number of Fellows were expected to be invested in 2021 in the post-COVID world.

16. Other Business and Meeting closure

There being no further business, the 132nd Annual General Meeting was declared closed at 2.23pm.

Minutes signed as a true and correct record.

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Kathryn Salm, President

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Date:

