

# Annual Report

Survey and Spatial New Zealand  
For the year ended 30 June 2021

Prepared by Hudson Taylor Chartered Accountants Limited

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# Independent Auditor's Report

Survey and Spatial New Zealand  
For the year ended 30 June 2021

# Audit Report Pg 2

Survey and Spatial New Zealand  
For the year ended 30 June 2021

# Statement of Financial Position

## Survey and Spatial New Zealand

As at 30 June 2021

	NOTES	30 JUN 2021	30 JUN 2020
<b>Assets</b>			
<b>Current Assets</b>			
Bank Accounts & Cash		168,603	477,159
Accounts Receivable		35,573	268,529
Forsyth Barr Cash Management Accounts	2	61,951	25,996
Prepayments		-	9,900
Kairuri Community Trust Loan (Current Portion)		4,000	4,000
<b>Total Current Assets</b>		<b>270,127</b>	<b>785,585</b>
<b>Non-Current Assets</b>			
Fixed Assets	3	8,818	11,188
Kairuri Community Trust Loan		-	4,000
Investments		633,662	579,614
<b>Total Non-Current Assets</b>		<b>642,480</b>	<b>594,802</b>
<b>Total Assets</b>		<b>912,608</b>	<b>1,380,387</b>
<b>Liabilities</b>			
<b>Current Liabilities</b>			
Credit Cards		7,510	-
Accounts Payable		24,334	17,555
Accrued Expenses		12,138	5,750
GST Payable		20,546	99,691
Income Tax Payable		4,517	4,880
Employee Entitlements		27,506	53,583
Income in Advance		165,241	677,806
Kairuri Community Trust Advance		15,500	15,500
<b>Total Current Liabilities</b>		<b>277,290</b>	<b>874,765</b>
<b>Total Liabilities</b>		<b>277,290</b>	<b>874,765</b>
<b>Net Assets</b>		<b>635,317</b>	<b>505,622</b>
<b>Accumulated and Special Funds</b>			
Retained Earnings		630,017	500,322
Special Funds		5,300	5,300
<b>Total Accumulated and Special Funds</b>		<b>635,317</b>	<b>505,622</b>

Daniel Williams - Chair

Date

The accompanying notes form part of this financial statement

# Statement of Profit or Loss

## Survey and Spatial New Zealand For the year ended 30 June 2021

	NOTES	2021	2020
<b>Income</b>			
Commercial Income		199,379	181,580
Conference Commercial Income		(6,400)	-
Conference Income		-	5,358
CPD/Training Income		66,780	55,233
Investment Income	6	96,149	50,977
Membership Fees		615,686	614,070
NZSEA Income		(15,040)	47,859
Professional Examinations		55,848	51,851
Publication Advertising		12,660	8,050
RP Surv Fees		74,171	77,312
Sundry Revenue		4,325	1,590
Wage Subsidy Income		-	21,089
<b>Total Income</b>		<b>1,103,556</b>	<b>1,114,970</b>
<b>Total Income</b>		<b>1,103,556</b>	<b>1,114,970</b>
<b>Expenses</b>			
ACC Levies		1,307	1,501
Accounting & Xero Fees		35,988	7,831
Advertising		-	436
Conference Expenses		12	4,889
Audit Fee		10,311	11,387
Awards		1,029	385
Bank Fees		5,657	509
Board Costs		3,333	5,848
Board/Council/Branch Delegate AGM Expenses		2,099	22,973
Branch Fees		435	18,790
Branding Expenses		5,337	188
Commercial Expenses		439	485
Communications		1,270	321
Conference Commercial Exhibition Expenses		170	2,422
Council Meeting & General costs		5,362	2,584
Council Travel		440	1,632
CPD/Training Expenses		6,230	15,250
Credit Card Costs		5,132	6,347
Depreciation	3	2,370	4,176
Division - Tertiary		-	1,147
Entertainment		-	2,342
Forgiveness of Kairuri Community Trust Loan	8	4,000	4,000
General Contractors		224,336	72,636
General Expenses		2,503	103

The accompanying notes form part of this financial statement

	NOTES	2021	2020
Governance Committee		250	-
Insurance		7,566	6,748
International Expenses/Attendance Fees		(865)	1,532
International Flights/Accommodation		-	7,124
Investment Management Fees		6,327	5,816
IT Services S + S		3,017	3,393
IT Share Services Expense		3,375	5,233
KiwiSaver Employer Contributions		13,694	17,819
Legal expenses		25,166	3,532
NZSEA Expenses		-	60,425
Occupational Regulation		-	838
Office Expenses		7,527	14,643
Postage & Courier		2,132	1,830
Power		1,144	1,380
Printing & Photocopy		221	5,147
Professional Examinations		35,545	19,038
Publications		26,558	42,696
Rent		26,513	24,821
Repairs and Maintenance		752	-
Salaries & Wages		439,158	625,457
Service Agreement, Licences & Subscriptions		10,226	6,548
Sponsorship		(1,548)	2,855
Staff Related Expenses		9,116	8,267
Strategic Projects		5,180	40
Subscriptions NZ		500	764
Subscriptions Overseas		-	6,885
Telephone & Internet		2,047	6,672
Travel and Accommodation		15,197	10,437
Website Expenses		12,785	9,535
<b>Total Expenses</b>		<b>969,344</b>	<b>1,087,655</b>
<b>Net (Loss) Surplus Before Taxation</b>		<b>134,212</b>	<b>27,315</b>
<b>Taxation and Adjustments</b>			
Income Tax Expense	5	4,517	4,880
<b>Total Taxation and Adjustments</b>		<b>4,517</b>	<b>4,880</b>
<b>Net (Loss) Surplus for the Year</b>		<b>129,696</b>	<b>22,435</b>

The accompanying notes form part of this financial statement

# Statement of Movements in Equity

Survey and Spatial New Zealand  
For the year ended 30 June 2021

	NOTES	2021	2020
<b>Equity</b>			
Opening Balance		505,622	483,187
<b>Increases</b>			
(Deficit) Surplus for the Period		129,696	22,435
<b>Total Increases</b>		<b>129,696</b>	<b>22,435</b>
<b>Total Equity</b>		<b>635,317</b>	<b>505,622</b>

These financial statements have been audited. The accompanying notes form part of this financial statement.



# Notes to the Financial Statements

## Survey and Spatial New Zealand For the year ended 30 June 2021

### 1. Statement of Accounting Policies

The Financial Statements have been prepared in accordance with the requirements of the rules of the Institute. New Zealand Institute of Surveyors has been incorporated pursuant to the Incorporated Societies Act 1908. The financial statements have been prepared to meet the requirements of its rules, and to assist in assessing obligations to the commissioner of Inland Revenue.

#### Basis of Preparation

The External Reporting Board removed authoritative support from "old NZ GAAP" for all year ends with periods beginning on or after 1 April 2015. Having given consideration to its ongoing financial reporting requirements, the Institute reports using a special purpose basis going forward in accordance with the policies set out below.

#### Measurement Base

The Financial Statements have been prepared on an accruals basis, except as noted otherwise below. The information presented is in New Zealand dollars and has been rounded to whole dollars, unless otherwise stated.

#### Changes in Accounting Policies

There has been one change in accounting policy. Recognition of Commercial Income has been changed from being recognised on a cash basis to being recognised on an accruals basis. As a consequence of this change in policy, membership fees are now recorded as income in advance where applicable.

All other policies have been applied on a consistent basis with those of the previous reporting period.

#### Bank Accounts & Cash

Bank accounts and petty cash are recorded at their closing amount at balance date. An overdraft facility is also in place with a limit of \$50,000. At balance date there was an overdraft of \$Nil (2020: \$Nil).

#### Accounts Receivable

Accounts receivable are recognised initially at fair value, less an allowance for any uncollectable amounts. Individual debts that are known to be uncollectable are written off in the period that they are identified.

#### Prepayments

Prepayments include expenditure paid relating to subsequent financial years. These prepayments are measured at cost.

#### Fixed Assets and Depreciation

All Fixed Assets are recorded at historical cost less accumulated depreciation or impairment losses. Historical cost includes expenditure directly attributable to the acquisition to assets.

Depreciation of the assets has been calculated on a diminishing value basis over the estimated useful life of the asset using depreciation rates published by Inland Revenue. The following depreciation rates have been used:

- Office Equipment      30 - 50% Diminishing Value
- Furniture & Fittings    13 - 16% Diminishing Value
- Paintings                0%      No Depreciation
- Intangibles               50%      Diminishing Value

A fixed asset is derecognised upon disposal of that asset, any gain or loss arising from the derecognition of the asset (calculated as the difference between the net disposal proceeds and the carrying amount of the asset) is included in the Statement of Financial Performance in the year of disposal.

### **Investments**

All investments are carried at the current market value as at 30 June 2021. Unrealised gains or losses are recognised in the Statement of Financial Performance for movements in the market value and realised gains or losses when individual investments are sold.

### **Foreign Currency**

Transactions denominated in foreign currencies are converted at the exchange rate current at the transaction date. Foreign currency receivables and payables are converted at exchange rates current at balance date. Foreign exchange gains or losses are included as income or expenses respectively in the Statement of Financial Performance.

### **Accounts Payable**

Accounts payable are recognised at fair value and represents the amount outstanding by the Group to its suppliers as at balance date.

### **Employee Entitlements**

Amounts owing to employees or on behalf of employees to IRD at balance date are recorded on the Statement of Financial Position at cost.

### **Income Tax**

Taxation on investment income has been charged at the applicable tax rate after claiming all due allowances and recognises the current obligations payable to the Inland Revenue Department.

Taxation is not payable on subscription and other income from members.

### **Goods and Services Tax**

All amounts are stated exclusive of goods and services tax (GST) except for accounts payable and accounts receivable which are stated inclusive of GST.

The Kairuri Community Trust is not registered for GST and so is presented on a GST inclusive basis.

### **Revenue Recognition**

Revenue is accounted for as follows:

#### **Membership Income**

Fees and subscriptions are initially recorded as income in advance and recognised in revenue evenly over the membership period.

#### **Event Income**

Entrance fees for functions and events are recorded as revenue when the function or event takes place.

#### **Interest and Dividend Income**

Interest income is recognised on an accruals basis  
Dividend income is recognised when the dividend is declared.

#### **Donations Received**

Charitable Donations are recognised on an accruals basis.

#### Commercial Income

Revenue from Commercial activities is recognised on a cash basis and accounted for when the cash is received.

#### Other Income

All other income is accounted for on an accruals basis and accounted for in accordance with the substance of the transaction.

#### Income Received in Advance

Income received in advance in relation to membership fees and events held in future years is held on the Statement of Financial Position.

#### Leased Assets

##### Operating Leases:

The Group leases office premises and equipment which are classified as operating leases. Operating lease payments are charged to expense over the periods of expected benefits.

#### Non-Member Revenue

Attendance by non-members at events run by the Institute are tracked and currently the Institute does not record a surplus from these interactions. As there is no surplus received from non-members, there are no tax implications on these interactions. If the Institute earns a surplus from non-member transactions in the future, the resulting surplus will be taxable.

#### Special Funds

Amounts donated or given to the Institute for awards and scholarships are held on the Balance Sheet under Special Funds. The method these amounts arose are neither revenue or expense and are held separate from the accumulated earnings of the Institute.

	2021	2020
<b>2. Short Term Deposits</b>		
Forsyth Barr - NZD Account	61,180	17,964
Forsyth Barr - AUD Account	410	205
Forsyth Barr - GBP Account	269	7,808
Forsyth Barr - USD Account	92	19
<b>Total Short Term Deposits</b>	<b>61,951</b>	<b>25,996</b>

	2021	2020
<b>3. Fixed Assets</b>		
<b>Furniture &amp; Fittings</b>		
At Cost	11,251	11,251
Less: Accumulated Depreciation	(10,074)	(9,869)
<b>Total Furniture &amp; Fittings</b>	<b>1,177</b>	<b>1,382</b>
<b>Office Equipment</b>		
At Cost	52,298	52,298

	2021	2020
Less: Accumulated Depreciation	(45,969)	(44,688)
<b>Total Office Equipment</b>	<b>6,329</b>	<b>7,610</b>
<b>Paintings</b>		
At Cost	430	430
<b>Total Paintings</b>	<b>430</b>	<b>430</b>
<b>Intangible Assets</b>		
At Cost	28,254	28,254
Less: Accumulated Depreciation	(27,372)	(26,488)
<b>Total Intangible Assets</b>	<b>882</b>	<b>1,766</b>
Total Fixed Assets	8,818	11,188
<b>Depreciation</b>		
Furniture & Fittings	205	243
Office Equipment	1,282	2,167
Intangible Assets	883	2,461
<b>Total Depreciation</b>	<b>2,370</b>	<b>4,871</b>

	2021	2020
<b>4. Investments</b>		
New Zealand Cash and Shares	132,326	137,271
New Zealand Bonds	191,441	210,250
New Zealand Property	41,813	40,324
International Shares	268,082	191,769
<b>Total Investments</b>	<b>633,662</b>	<b>579,614</b>

	2021	2020
<b>5. Income Tax Expense</b>		
<b>Net Surplus on Investment Income</b>		
Taxable Investment Income	14,560	17,262
Taxable/(Deductible) Portion of Non Member Revenue	6,000	6,000
Losses Brought Forward	-	(1,577)
<b>Total Net Surplus on Investment Income</b>	<b>20,560</b>	<b>21,685</b>
Taxable Surplus (Loss)	20,560	21,685
<b>Tax Payable</b>		
Tax Payable	5,757	6,072
<b>Total Tax Payable</b>	<b>5,757</b>	<b>6,072</b>

	2021	2020
<b>Deductions from Tax Payable</b>		
Foreign Withholding Tax Utilised	37	57
Dividend Imputation Credits Utilised	1,203	1,135
<b>Total Deductions from Tax Payable</b>	<b>1,240</b>	<b>1,192</b>
Tax Expense	4,517	4,880

	2021	2020
<b>6. Investment Income</b>		
Interest Received	7,948	8,604
Dividends Received	3,316	3,618
FIF Dividends	1,200	1,301
PIE Income	1,957	1,429
Gain/(Loss) on Investments	81,728	36,025
<b>Total Investment Income</b>	<b>96,149</b>	<b>50,977</b>

## 7. Commitments and Contingencies

### Rent of Property

The Institute has entered into leases for premises which expire June 2020 at current annual rentals of \$26,184 plus GST.

	2021	2020
<b>Operating Lease Commitments</b>		
Current	26,184	26,184
Non Current	26,184	26,184
<b>Total Operating Lease Commitments</b>	<b>52,368</b>	<b>52,368</b>

## 8. Kairuri Community Trust Loan

	2021	2020
NZIS Loan to Kairuri Community Trust	4,000	8,000
<b>Total Kairuri Community Trust Loan</b>	<b>4,000</b>	<b>8,000</b>

In the 2018 financial year, Survey and Spatial New Zealand loaned a balance of \$20,000 in seeding funding to the Kairuri Community Trust. This loan is interest free, and the Board intends to forgive the balance of this loan over five years (\$4,000 annually). On consolidation the Community Trust and Institute balances net to zero.

## 9. Related Party Transactions

There were no related party transactions during the 2021 or 2020 years.

## 10. Events After Balance Date

### COVID-19

The Board will continue to monitor the impact of COVID-19 on the entity but at the date of signing this report the Board does not believe the Survey and Spatial NZ Group has been or will be adversely or financially affected by the pandemic.

The Board maintain the view that the Survey and Spatial NZ Group has sufficient resources that it will continue to operate as a going concern.