



**The 2020 Review  
of the  
Cadastral Surveyors Licensing Board Standards**

***Explanatory Document for Consultation on the  
Proposed new Standards***

**Date: 2 February 2021**

## **Introduction**

I am pleased to present a draft of the 2020 CSLB Standards for your review and feedback.

The original Standards were drafted following the introduction of the Cadastral Survey Act in 2002, with modifications over the years to the current Standards of April 2013.

With the Government requiring that the Standards be presented as secondary legislation there was an opportunity to review the Standards as a whole.

Over the last few years, the Board has recognised that the Standards did not always meet the outcomes required for assessing the competency of a Licensed Cadastral Surveyor for both New Zealand and overseas surveyors.

Furthermore, business practice and technology has changed considerably over the last 20 years and while the basic competencies do not alter, the Board considered the Standards needed to be updated to be more adaptive to change.

As a result, the proposed new Standards clarify the categories of licence applications together with the requirements thereof, and have been expanded to cover deficiencies that have been highlighted by the Board's experience dealing with both the examination process and complaints of professional misconduct.

I look forward to your feedback.

Ngā mihi



**Vicki Nalder**  
**Chair of CSLB**

## **Have your say on the draft CSLB Standards 2020**

The CSLB is now seeking feedback on the draft CSLB Standards 2020.

### **Your feedback**

1. Feedback can be provided by:
  - (a) submitting an individual or collective submission
  - (b) contributing to a submission from a professional body or organisation
  
2. It would be helpful if feedback:
  - (a) refers to the particular section or part
  - (b) includes the reason behind your comments

### **Confidentiality**

The CSLB has a policy of openness and transparency.

The Board will hold the information securely, and may use or disclose it for the purpose of performing its functions and in accordance with the Privacy Act 2020.

Any information provided to the Board may be discussed with or provided to other parties. Please identify any information that you may wish to remain confidential and provide reasons for your request.

### **Enquiries**

Email [secretary@cslb.org.nz](mailto:secretary@cslb.org.nz)

## Overview

The draft standards have been set out in a new format with the drafting into secondary legislation.

It has sought to combine all the information that relates to the licensing of cadastral surveyors in NZ into one document.

The standards have been separated into the following four sections.

- Contents, which include title, commencement, purpose and interpretation.
- Part 1, the Introduction, describes the Standards and sets out what is required to be demonstrated to be a licensed cadastral surveyor.
- Part 2 sets out the requirements and processes which the Board applies when considering applications for an initial licence, renewal of a licence or reapplication for a licence.
- Schedule 1 defines the competencies that form the basis for the standards for the licensing of cadastral surveyors.

## Contents

This section includes the title, commencement, purpose and interpretation of the standards.

The interpretation provides for definitions used in the Standards and defines a new term being "Assessment Panel or panel".

The Board has under s 11(3)(d) of the Cadastral Survey Act 2002 the ability to conduct, or arrange for the conduct of, examinations for the purpose of determining whether persons proposing to apply or applying for a licence meet the Standards.

This new term was included to clarify the procedures required for a graduate surveyor to obtain a licence.

Note: The Board has set up a Committee, made up of two Board members, to liaise directly with the Assessment Panel on a regular basis to provide guidance and input to ensure that the assessment process performed by the Panel meets the Standards for licensing set by the Board.

## Part 1 Introduction

The introduction describes the Standards and sets out what a person is required to demonstrate to be a licensed cadastral surveyor

This information was contained in the previous standards, but not as succinctly.

## Part 2- Licensing of Cadastral Surveyors

Part 2 sets out the requirements and processes which the Board applies when considering applications for an initial licence, renewal of an existing licence, or reapplication from a previously licensed surveyor

It includes a section on the application process, and then clearly details the various classes of applications for a licence, namely,

Subpart 1- Initial applications for a Licence

Subpart 2- Renewal of a Licence

Subpart 3- Applications by previously Licensed Surveyors

and what the requirements of each category are. This eliminates the cross referencing in the previous Standards

Notes have been included for clarification to allow all relevant information to be located in one place without the need for a separate guidance document.

### **Schedule 1-Competencies**

The introduction in Schedule 1 has clearly broken down the competencies into three sections that form the basis of the Standards.

While the first two sections were included in the previous Standards, the draft document has set out to clarify and in some cases expand those competencies where there needs to be "*an understanding of:*" and those where there needs to be an "*an ability to*" carry out a task.

The third section is new and has been added to include "professional conduct" and "communication skills", both of which were considered deficiencies in the previous Standards.