

## **Company Charter**

Volunteering to be involved in this response initiative is a significant commitment and should not be taken lightly. Over the course of your 5 year commitment (confirmed annually), you may not be called upon, but conversely, may in turn be called upon numerous times, working in difficult circumstances away from home in times of significant distress and disruption to society.

The initiative seeks to assist partner emergency organisations in supporting any emergency response which may require surveying and spatial expertise.

All volunteer companies will abide by this charter which sets out the guidelines and expectations of the initiative.

Charter: Volunteer Companies will,

1. make themselves available, where possible, to work with the Emergency Response team, if called upon,
2. take no commercial gain, or solicit additional work, from any emergency work undertaken as part of a Survey and Spatial New Zealand emergency response,
3. provide data (if requested) in a manner required as part of any Survey and Spatial New Zealand Initiative documentation,
4. not with-hold information captured as part of the emergency response. There will be no private ownership of emergency data.
5. provide data package to Survey and Spatial New Zealand at their conclusion of the emergency event,
6. comply with requests from the National Emergency Management Agency (NEMA) or local Civil Defence Emergency Management (CDEM) Teams.
7. not undertake work beyond their expertise,
8. not post social media articles or updates to seek commercial gain or recognition, if recognition is due, this is solely at the discretion of Survey and Spatial New Zealand
9. discuss commitments made to staff and to also support individual volunteers to undertake their commitment to this initiative
10. provide updated information and commitments annually to ensure that the initiative has an up to date contact and resource list

Survey and Spatial New Zealand will,

1. compile and hold company details and commitments in confidence,
2. not release sensitive information beyond the Survey and Spatial New Zealand Emergency response coordination team,
3. provide training and documentation to support volunteers and companies,
4. engage with and develop professional networks with emergency partners,
5. Advise all volunteers when the declared emergency is concluded.